

## BOMB THREAT REPORT FORM

**INSTRUCTIONS:** This form is to be filled out when talking to the person reporting a bomb threat. Be calm, be courteous, listen, and do not interrupt the caller. Notify your supervisor while caller is on the line.

Receiver of Call: \_\_\_\_\_ Date: \_\_\_\_\_

Exact Time of Call: \_\_\_\_\_ Length of Call: \_\_\_\_\_

Sex of Caller: \_\_\_\_\_ Race of Caller: \_\_\_\_\_ Age of Caller: \_\_\_\_\_

Exact words of caller:

### QUESTIONS TO ASK:

1. When is the bomb going to explode?
2. Where is the bomb right now?
3. What kind of a bomb is it?
4. What does it look like?
5. Why did you place the bomb?
6. What would cause the bomb to explode?
7. Did you place the bomb?
8. Where are you calling from?
9. What is your address?
10. What is your name?

### TRY TO DETERMINE: *(circle)*

<b>Voice:</b>	Loud	Soft	High Pitch	Deep	Raspy	Pleasant	Other			
<b>Accent:</b>	Local	Not Local	Foreign	Region						
<b>Speech:</b>	Fast	Slow	Distinct	Distorted	Stutter	Nasal	Slurred	Lisp		
<b>Language:</b>	Well Spoken	Educated	Foul	Irrational	Incoherent					
<b>Manner:</b>	Calm	Angry	Rational	Irrational	Deliberate	Emotional	Righteous	Laughing	Disguised	Excited

If the voice is familiar, who does it sound like?

Were there any background noises? If so, what kind?

Telephone number on which call was received: